

# COLORADO

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)	
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.) a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____ d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ M M D D Y Y _____	
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.) a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP _____ c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____ _____	
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) a. LAST DATE OF RESIDENCY _____ M M D D Y Y _____ b. NUMBER AND STREET (Do not use Post Office Box) _____ c. CITY, TOWN OR VILLAGE _____ d. STATE _____ e. COUNTY OR PARISH _____ f. ZIP CODE (9 -digit, if known) _____ _____	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.) _____ _____ _____ _____ _____	
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See instructions.) _____	
<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See Instructions.) _____	
<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.) _____ _____ _____	
<b>8. AFFIRMATION BY APPLICANT</b> X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions) a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent. b. a U.S. citizen temporarily residing outside the U.S. c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent. d. other U.S. citizen residing outside the U.S. e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement. f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated. g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. h. The information on this form is true and complete. i. SIGNATURE OF APPLICANT _____ j. DATE _____ M M D D Y Y _____	
<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law) DATE SIGNED _____ M M D D Y Y _____	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

**A.** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter

**B.** Provide the complete street address of your Colorado voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence. If you have changed your name since the last time you registered or voted, write your previous name in Item 7.

**C.** Print the complete address where you want your ballot sent — usually your current mailing address.

Your current mailing address must be different from the address you provided in Item 3.

**D.** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or write "none" in Item 6 of the FPCA. Political party affiliation is not required if only requesting absentee ballots for general elections. If you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party affiliation to the local election official not later than 29 days before the election.

**E.** Indicate if you are a native-born or naturalized citizen.

**F.** Check ONE box.

**G.** The applicant must sign and date the FPCA for it to be processed by the local election official.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Colorado and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. When To Do It

If properly and timely requested, you may use a single FPCA to request both primary and general election absentee ballots in a calendar year (for local, state and Federal offices).

(1) **If you are an unregistered citizen**, the county clerk and recorder must receive your FPCA not later than 29 days before the election.

**If you are a registered citizen**, the county clerk and recorder must receive your FPCA not earlier than January 1 immediately preceding the election and no later than the Friday before the election.

(2) Return your voted ballot so that it arrives at the local elections office by 7 p.m. on election day.

Local election officials mail ballots approximately 30 days before the primary election and not later than 30 days before the general election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

### C. Oath/Witness Requirements

No voting materials are sworn to or witnessed.

### D. Electronic Transmission of FPCAs and Ballots

- Colorado does not allow you to fax in the FPCA to register. Colorado does allow you to fax in the FPCA to request an absentee ballot, but you must mail in the original FPCA after faxing it.
- Colorado does not allow you to receive the blank ballot by fax.
- Colorado does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use only the following numbers:**

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

### E. Special Write-in Absentee Ballot

If you reside outside the U.S., Colorado provides a state special write-in absentee ballot if you cannot vote a regular absentee ballot during the normal absentee voting period because of military or other contingencies which preclude normal mail delivery.

This ballot is available 60 days before an election and you can use the FPCA to request it. In Item 7 of the FPCA place one of the labels from Section III.F or write: "I cannot vote an absentee ballot during the normal absentee voting period due to military or other contingencies that preclude normal mail delivery (specify reasons). I request a special absentee ballot."

You may vote the ballot by writing in the names of the party or specific candidates you wish to vote for.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Colorado and overseas citizens. The term "overseas citizen(s)" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Colorado.

- civilian employees of the U.S. Government serving overseas and their spouses and dependents when residing with or accompanying them (for local, state and Federal office ballots)
- members of religious groups or welfare agencies who are officially attached to and serving with the U.S. Armed Forces and their spouses and dependents (for local, state and Federal office ballots)
- Colorado residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

## B. When To Do It

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You may vote the ballot by writing in the names of the party or specific candidates you wish to vote for.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons convicted and serving any part of their sentence in detention or confinement in a correctional facility or on parole may not register or vote.

### B. Cancellation of Registration

All registered voters are mailed a voter information card not more than 29 days before and no more than 30 days after a primary election. These cards are non-forwardable.

Those voters whose cards are returned as undeliverable to the county clerk and recorder's office will be placed on the inactive list. A registered voter who fails to vote in a general election will also be placed on the inactive list. At any time before January 10 after any general election, voters who are recorded as "Inactive" will be sent a voter continuance card. If the voter does not complete and return the continuance card within 60 days and if the voter has been designated "Inactive" for two general elections, then the voter's registration will be cancelled.

### C. Action On Registration Requests

Within two (2) business days after receipt of the application, the county clerk and recorder shall notify each applicant of the disposition of the application by non-forwardable mail.

### D. Action If Registration Is Denied

If registration is denied, resubmit the application, correcting any deficiencies. If a second denial is received, consult a legal assistance officer or civilian counsel.

**E. Where To Send It**

Mail the FPCA to the County Clerk and Recorder,  
county of voting residence, as listed below:

County	County Seat	Zip Code
Adams	450 S. 4th Avenue Brighton	80601-3195
Alamosa	Box 630 Alamosa	81101-0630
Arapahoe	5334 S. Prince Littleton	80166-0001
Archuleta	Box 2589 Pagosa Springs	81147-2589
Baca	741 Main Springfield	81073-1548
Bent	Box 350 Las Animas	81054-0350
Boulder	Box 8041 Boulder	80306-8041
Chaffee	Box 699 Salida	81202-0699
Cheyenne	Box 567 Cheyenne Wells	80810-0567
Clear Creek	Box 2000 Georgetown	80444-2000
Conejos	Box 127 Conejos	81129-0127
Costilla	Box 308 San Luis	81152-0318
Crowley	110 E. 6th Street Ordway	81063-1092
Custer	Box 150 Westcliffe	81252-0150
Delta	501 Palmer, Suite 211 Delta	81416-1764
Denver	Denver Election Commission 303 W. Colfax, Room 101 Denver	80204-2617
Dolores	Box 58 Dove Creek	81324-0058
Douglas	P.O. Box 1360 Castle Rock	80104-1360
Eagle	Box 537 Eagle	81631-0537
Elbert	Box 37 Kiowa	80117-0037
El Paso	Box 2007 Colorado Springs	80901-2007
Fremont	615 Macon Avenue, #100 Canon City	81212-3381
Garfield	109 8th Street, Suite 200 Glenwood Springs	81601-3303
Gilpin	Box 429 Central City	80427-0429
Grand	Grand County Courthouse P.O. Box 120 Hot Suphur Springs	80451-0120
Gunnison	200 E. Virginia Avenue Gunnison	81230-2298
Hinsdale	Box 9 Lake City	81235-0009
Huerfano	401 Main Street Walsenburg	81089-2045
Jackson	Box 337 Walden	80480-0337
Jefferson	100 Jefferson County Parkway Golden	80419-2560
Kiowa	Box 37 Eads	81036-0037

County	County Seat	Zip Code
Kit Carson	Box 249 Burlington	80807-0249
Lake	Box 917 Leadville	80461-0917
La Plata	Box 519 Durango	81302-0519
Larimer	Box 1280 Fort Collins	80522-1280
Las Animas	Box 115 Trinidad	81082-0115
Lincoln	Box 67 Hugo	80821-0067
Logan	Logan County Courthouse 315 Main Street Sterling	80751-4349
Mesa	Box 20,000 Grand Junction	81502-5009
Mineral	Box 70 Creede	81130-0070
Moffat	221 W. Victory Way Craig	81625-2716
Montezuma	109 W. Main, Room 108 Cortez	81321-3150
Montrose	Box 1289 Montrose	81402-1289
Morgan	Box 1399 Fort Morgan	80701-1399
Otero	Box 511 La Junta	81050-0511
Ouray	Box C Ouray	81427-0615
Park	Box 220 Fairplay	80440-0220
Phillips	221 S. Interocean Avenue Holyoke	80734-1354
Pitkin	530 E. Main Street, Suite 101 Aspen	81611-1993
Prowers	Box 889 Lamar	81052-0889
Pueblo	Box 878 Pueblo	81002-0878
Rio Blanco	Box 1067 Meeker	81641-1067
Rio Grande	Box 160 Del Norte	81132-0160
Routt	Box 773598 Steamboat Springs	80477-3598
Saguauche	Box 176 Saguauche	81149-0176
San Juan	Box 466 Silverton	81433-0466
San Miguel	Box 548 Telluride	81435-0548
Sedgwick	Box 50 Julesburg	80737-1537
Summit	Box 1538 Breckenridge	80424-1538
Teller	Box 1010 Cripple Creek	80813-1010
Washington	Box L Akron	80720-1510
Weld	Box 459 Greeley	80632-0459
Yuma	Box 426 Wray	80758-0426

***Every Vote Counts- Cast Yours Today***

Joseph Ronald Pritchard, Colorado Springs, Colorado



